

# Volunteering at Depot Artspace

The Depot Artspace is an open and inclusive creative environment that is host to a diverse artistic community and encourages engagement in all art forms. Through the running of our gallery spaces, recording studio, professional development programme, publications and design studio we aim to create an environment that encourages creating. Volunteers at The Depot play a pivotal role in these endeavors. It is through the kind donation of their time that we are able to undertake many of these projects and we are often inspired by the unique perspective that each individual brings to the team. We make an effort to express our gratitude with regular artist talks and events for our volunteer team.

Below are some key aspects of the role as a volunteer that are important to both The Depot and our audience.

## Front of house

This involves the meeting and greeting of visitors, ensuring that each one feels welcomed into the Depot environment and is informed of the goings on. This particular aspect of the role is most important to us as volunteers are often the first point of contact at The Depot and we want to ensure that their approach aligns with our values of professionalism and inclusiveness. Sales processing and gallery maintenance are also a part of the front of house responsibilities.

## Installation/De-installation of exhibitions

In our three gallery spaces exhibitions are run for three week periods. Turnarounds are a busy time and provide the opportunity for some hands-on work in the gallery.

## Computer tasks

Computer skills are particularly useful for various tasks in the gallery and your knowledge of programs such as Word, Excel or the Adobe suite would be of real assistance to us for data management.

Alongside these key tasks we would also love to hear about specific skills that you could bring to the role.

If you are interested in joining our team of volunteers then please complete an application form and send to [emma.badeia@depotartspace.co.nz](mailto:emma.badeia@depotartspace.co.nz)