

Depot Artspace

Volunteer Application Form

Name: _____ Phone: _____

Address: _____ email: _____

Occupation: _____

Core tasks that all of our volunteers need to be able to undertake for the position are:

*Front of house (meeting and greeting visitors, informing them about the artwork, maintaining a high level of presentation in the gallery).

*Gallery maintenance (sweeping floors, cleaning windows, organisation of storeroom).

*Answering phonecalls

Please give us an indication of your confidence in your computer skills on a scale of 1-10

1 2 3 4 5 6 7 8 9 10

Please tick the programmes you feel confident using.

Microsoft Word

Adobe Indesign

Microsoft Excel

Adobe Photoshop

Internet Explorer/Google

Adobe Illustrator

Please tell us about any specific skills you have and would like to put to use as a volunteer:

Please indicate the days/times you are available as a volunteer					
MON	TUES	WED	THURS	FRI	
am/pm	am/pm	am/pm	am/pm	am/pm	

Is this on a weekly basis? If not, please let us know the level of your availability.

How did you find out about our volunteer program?

Emergency Contact

Name: _____ Relationship: _____
 Phone (day): _____ Phone (evening): _____

Please provide the details of a referee that we could contact

Name: _____
 Referee: _____
 _____ Relationship: _____
 Phone: _____ email: _____

I agree that Depot Artspace can keep electronic and hardcopy receipts of my information.

Signed: _____ Date: _____
 (Volunteer)